



Abilene Junior Academy Preschool

2542 E Overland Trail B, Abilene TX, 79601

PRESCHOOL FINANCIAL AGREEMENT

Student's Name: _____ DOB: _____

Responsible for tuition: _____

Program details:

Ages: 3-5 years | **Hours:** 07:30am - 5:30pm, Monday - Friday

Months of operation: January - December (Year round program). Please find our school holidays and important dates on our website calendar.

Registration and Tuition: Abilene Junior Academy Preschool is a private school, and the budget is projected solely on the basis of the tuition, and fees. The parents agree to pay the Fees and Tuition as indicated below:

- **Registration & Supply Fee** - This fee is provided annually for each child upon enrollment to cover the classroom supplies, office supplies, student insurance, and yearbook. It's non-refundable.

\$150 per student / Billed at time of initial registration.

- **Tuition:** Based on care hours

Student	Days	Hours	Price
Full-time	Monday - Friday	07:30am-05:30pm	\$175/week
Part-time	Monday - Friday (5 day)	08:30am-03:00pm	\$135/week
Part-time	Monday - Thursday (4 day)	08:30am-03:00pm	\$125/week
Part-time	Monday - Wednesday (3 day)	08:30am-03:00pm	\$115/week
Daily Drop-ins	Monday - Friday	07:30am-05:30pm	\$50/day
Extended care	Monday - Friday	AM or PM	\$20/day
Extended care	Monday - Friday	AM and PM	\$30/day

Available Discounts: A 10% discount will be given to the oldest child/children in families with multiple children.

Toilet Training - All children entering the preschool must be toilet-trained.

Meals: Parents are required to provide a healthy and nutritious lunch and snacks on a daily basis. Parents agree to pay a missing lunch fee of \$10.00 per day.

Daily Sign-In and Sign-Out Compliance - State Licensing requires the adult person dropping off and/or picking up must sign the child in/out with a FULL SIGNATURE every day. Chronic non-compliance may result in termination of services.

Pick-Up / Late Pick-Up Policies - Late pick-ups are emotionally difficult for children and staff. The time spent waiting to be picked-up can seem like an eternity to a child who is wondering why her/his parent or caregiver hasn't arrived. Our dedicated staff may have family responsibilities or children of their own waiting for them. Please call the school phone number 325-603-5000 if you find yourself in a situation where you will be late. Abilene Junior Academy Preschool closes promptly at 05:30pm. In case of early pick-up or appointments, the school must be notified in advance. Parents agree that late pick-up fee will be added to their account and it will be due on the 1st of every month. Parents agree to pay a late fee of \$3.00 per minute.

Payments / Delinquent Accounts - All student accounts are billed monthly, and reflect the number of weeks (Monday's) in the current month. 50% of tuition is due on the 1st of the month, and any remaining balance is due by the 15th. Any account which becomes thirty days (30) delinquent from the first of each month will result in the suspension of services until the account is paid in full.

We accept payments using cash, credit card, debit card, or checks.

Returned Checks Fees - If a check is returned to AJA by the bank for any reason, your account will be charged a \$25 returned check fee to cover costs incurred to AJA. For the second time it will be \$50.

Absences/School Closures - Monthly tuition is due in full for each month, regardless of absences or school closures (please refer to School Calendar).

Health Policy - Sick children are required to stay home. A child with a fever or vomiting is required to stay home for a minimum of 24 hours. Parents will be contacted if the child is sick at school. In case of emergency, 911 will be called and parents will be responsible for any emergency service charges.

Regulation - Abilene Junior Academy is exempt from CCL regulation under HRC 42.041(b) 745.119(5) Private Educational Program 26 TAC 745.119.

Services Offered - Abilene Junior Academy Preschool offers a preschool program for children ages 3-5 years. Children will receive quality education that nurtures the individuality and spirituality of every student in a safe and respectful environment.

Capacity/Ratio: Our facility follows the Minimum Standards for Child-Care Centers for Texas.

Modification Conditions - Abilene Junior Academy reserves the right to modify any of the conditions of this agreement. A 30 days prior notice will be given to the parent or guardian.

Financial Information: Does this student have an unpaid account at another school? Yes No
If yes, Name of School:

I agree to assume full financial responsibility for educational expenses at Abilene Junior Academy Preschool for the above student during her/his enrollment.

Signature of Parent/Guardian

Date